

# Design Teams: Participant Evaluation Summary

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## Meeting Four

### Joint Meeting of the Design Teams

Meeting Date: March 21, 2018

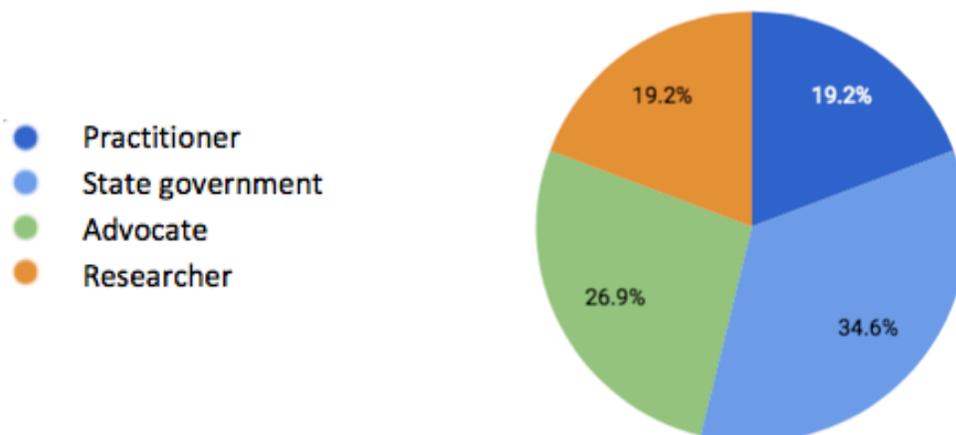
#### Overview

Seventy-eight (78%) of the 49 participants who attended the meeting responded to the evaluation. Snapshots of Design Team participation and participants' primary roles follow:

Which design team do you serve on?



Which of these roles best describe you?



Below is detail about the responses to the evaluation, key comments from the open-response portion, and next steps that should be considered as a result of this feedback.

### Evaluation

Participants used the following four-point scale to answer questions related to the meeting's outcomes, engagement, and execution: Strongly Agree [4], Agree [3], Disagree [2], Strongly Disagree [1]. The results are presented below:

Session feedback summary table		Average score	Percent 3 or 4
Outcomes	Overall	3.7	100%
	The objectives and intended outcomes of the meeting were clearly defined	3.5	100%
	We achieved the planned objectives and intended outcomes of this meeting.	3.3	100%
	The work of this meeting was valuable and worth my time.	3.8	100%
	The Design Team had the resources (e.g., organization, community, leadership, talent, time) necessary to meet the goals of this meeting.	3.8	100%
	I feel that this Design Team is engaging in work that, if implemented, would improve third grade reading outcomes for NC's children.	3.8	100%
Engagement	Overall	3.7	98%
	Members of our team were prepared and engaged.	3.7	100%
	I feel my voice was heard during this meeting.	3.7	95%
	I believe I have a valued role in shaping this work.	3.7	100%
Execution	Overall	3.8	100%
	The meeting was well-planned and executed.	3.9	100%
	Time was used effectively and efficiently.	3.8	100%
	All follow-actions and next steps are clear.	3.8	100%

## Feedback Highlights

Participants also offered valuable comments in the open response portion of the evaluation. A sampling of those responses follows:

### WHAT WAS THE MOST VALUABLE PART OF THIS MEETING?

- Rich discussions.
- Reaching consensus in identifying the top strategies with the entire Design Team in the process of selecting strategies to take forward to other teams.
- Networking with colleagues and sharing ideas.
- Hearing from others who come from a variety of backgrounds and perspectives, but are united behind a common purpose and willing to do the hard work of building consensus.
- Thinking outside of the day-to-day advocacy work and networking with other partner agencies.
- Whole group collaboration on choosing strategies and therefore the direction of the Pathways efforts.

### WHAT DID WE DO WELL THAT WE SHOULD CONTINUE TO DO IN FUTURE MEETINGS?

- Meeting preparation and organization. The Pathways team does a fantastic job preparing Design Team members and implementing plans.
- Providing context for the meeting agenda.
- Time management with breaks, good food available to keep us going, being willing to adjust given the group's progress, needs, and requests.
- Encouraging ownership and voice in the process and flexibility with time to discuss and work together.
- Providing parking lots for strategies not chosen by the group to assign value to all input.

### WHAT SUGGESTIONS DO YOU HAVE FOR WHAT WE CAN CHANGE OR HOW WE CAN IMPROVE?

- Review pictures to ensure that children of color are sometimes in front.
- Slow things down. A few activities were too rushed and needed more time.
- Less time on "where we've been" and more time on the substance of the meeting.
- More clarity on whether there are 'overarching' issues versus issues that are so important that they have to be specifically called out, e.g., some of us felt like data is a

specific tool that has to be a strategy while others felt it was fundamental to everything. Similar discussion around equity.

- Use different color paper to help with keeping track of the many documents that all look the same.

## Continuous Improvement

Based on the results of these evaluations and participant feedback, we recommend that Pathways staff adjust and improve implementation of future Design Team meetings by:

- Continue to be flexible in meeting design to meet the real-time needs of the group.
- Listen closely to questions coming out of the group and clarify directions as needed.
- Make materials as user-friendly as possible, for example by using color-coding.
- Continually review pictures of children to ensure diversity of representation.
- Continue to balance context-setting and moving the work forward, given the limited time of the meetings.